



Your Checklist:

- ➔ Are auto sales permitted by the zoning regulations for your desired location?
- ➔ Are exterior storage, display, and sales of merchandise permitted by the zoning regulations for your desired location?
- ➔ Are exterior signs permitted by the zoning regulations for your desired business location?
- ➔ Is the actual property designed and approved for a commercial use of this type?
- ➔ If you do not own the property, do you have permission from the property owner to run this type of business?
- ➔ Do you have a Tigard Business License?
- ➔ Did you obtain approval and sign permits for any exterior marketing?

If you do not qualify for approval at the location you are considering, we welcome you to research other locations that will meet zoning requirements. The City of Tigard wishes to encourage small and large business ventures alike.

Where can I find additional information on Auto Dealership regulations and Tigard zoning, codes, and application processes?

Tigard Development Code
www.tigard-or.gov/business/municipal_code/title-18.asp

Oregon Department of Motor Vehicles Dealers and Businesses
www.oregon.gov/ODOT/DMV/dealers/index.shtml

*City of Tigard
Planning and Zoning Department
503-639-4171*



City of Tigard

**13125 SW Hall Boulevard
Tigard, Oregon 97223
Phone: 503-639-4171
www.tigard-or.gov**

City of Tigard

I Want a Dealers License...



For those interested in obtaining an auto dealer's license, we offer the following information on the DMV application criteria and how it applies in the City of Tigard.



- Pursuant to ORS 822.025, to qualify for a DMV dealer license, you are required to get authorization from the "Local Zoning and Business Regulatory Compliance" which means the City and / or County in which you will register your business.
- To obtain authorization from the City of Tigard, your desired location must meet all of the applicable criteria for the City of Tigard, and the criteria from the DMV. The City of Tigard cannot alter or amend the DMV application or criteria.
- Even if you have had City of Tigard approval in the past, the following applies to all current DMV application approval requests.
- City of Tigard approval is based on the DMV criteria and how it applies to your desired location, regardless of whether you state you will not be following all of the DMV requirements in order to comply with zoning regulations.

➔ **The DMV mandates:**

"...each business location established by a dealer shall: (1) have sufficient space to display one or more vehicles of the type the dealer has been issued a certificate to sell".

✓ **The City of Tigard** can only approve your DMV application if your desired location does permit auto sales and the display of outdoor merchandise.

➔ **The DMV mandates:**

"Your vehicles must be sold and displayed for sale at this location..."

✓ **The City of Tigard** can only approve your DMV application if the zoning and designated uses of your desired location does permit auto sales and the display of outdoor merchandise.

➔ **The DMV mandates:**

"...each business location established by a dealer shall: (3) have displayed an exterior sign permanently affixed to the land or a building which identifies the dealership by the name shown on the vehicle dealer certificate".

✓ **The City of Tigard** can only approve your DMV application if the zoning for your desired location does permit exterior commercial signage.



➔ **The DMV mandates to the "local zoning official":**

"... Your approval below should be based upon whether the applicant can do ANY of the activities listed in (a) through (c) under your ordinances, at the location of the business given..."

- (a) Buys, sells, brokers, trades or exchanges vehicles either outright or by means of any conditional sale, bailment, lease, security interest, consignment or otherwise
- (b) Displays a new or used vehicle, trailer, semi trailer or manufacture structure for sale
- (c) Acts as any type of agent for the owner of a vehicle to sell the vehicle or acts as any type of agent for a person interested in buying a vehicle to buy a vehicle.

✓ If your desired location does not allow all of these activities, the City of Tigard cannot give approval or sign the DMV application.